

Fire Education Advisory Commission  
Division of Fire Safety  
June 15 & 16, 2016  
Minutes

**Portions of this meeting may be closed pursuant to RSMo 610.021 (11 & 12)**

**Attending:**

Fire Education Advisory Commission: Tim Dorsey, Rob Wylie, Mike Mahler, Mike Marlo, Alan Braun, Todd Gray, Greg Brown, Eric Latimer

Staff: Greg Carrell, Sherry Hoelscher, Bill Zieres, Becky Trapani

Guests: Lisa Jobe, MERC

**Approval of Minutes from 3/10/16:**

Motion – Rob Wylie

Second – Mike Marlo

All in Favor – Yes

**Division Updates**

- Budget updates for FY17 – Greg reviewed with the group
  - 4 vehicles
  - 3 Full time staff
  - \$38,000 in fire training funds
- Legislative updates – Greg reviewed with the group. The following passed:
  - SB613 & SB732 – Workers Comp Grants for Volunteer Fire Departments
  - SB 732 - Workers Comp Grants for Volunteer Fire Departments, as well as funding for USAR teams, fire district board qualifications, crime scene photo restrictions
  - SB867 – Tax deduction for volunteer fire fighters based on number of training hours
  - The only legislation DFS would have liked to have passed which did not was the line of duty death benefit for our staff. We will work on that initiative more next year.
- Division updates – Greg reviewed with the Commission:
  - Staff Updates
    - Training staff openings - Deputy Chief & Technician II
    - Deputy Chief Inspections & Fire Inspectors (3 due to new legislation)
    - Mutual Aid Coordinator
    - Boiler Inspector
    - Elevator Inspector
    - Fire Investigator
- DOC Wildland Fire Fighting – Greg explained his initiative with this program.

- Training Program Update
  - AFG Award – notification of award of \$286,000est recently received. This will be utilized primarily for rescue and confined space equipment, trailers, and training.
  - NFA Application for funding for classes was submitted recently. Funds of approximately \$20,000 should be awarded this fall. Discussion regarding award disbursement will be held at a later time.
  - Training staff will hold a meeting with High School and College Programs in July in order to improve student performance and communication.

**Review of FY16 Training Contracts:** Sherry reviewed with the group

	<b>Contracted</b>	<b>Expended to Date</b>
Fire Ed	\$274,703	\$282,906
Gen. Rev	\$485,000	\$485,000
CEPF	\$81,136	\$ 81,136.
<b>Total</b>	<b>\$840,839</b>	<b>\$849,042</b>

**FY17 Estimated Summary of Contracted Training Funds Available:** Sherry reviewed with the group

Anticipated funding amounts:

- Fire Ed & GR: \$660,831est
- CEPF: \$83,645 est.
- Estimated Total Funds: \$744,476

Alan made a note of having requested a map with the proposals. Additionally, Commission needs to request the vendors expend funds earlier and not wait to the end of the year. Commission members agreed.

**Requirements for OA when handling contracts:** Sherry reviewed with the group

- Contracts *under \$5,000* can be offered by the Division without restrictions. (>\$5,000)
- Contracts with *political subdivisions and colleges/universities* can be offered by the Division without restrictions. (PolSub)
- Contracts with training vendors that are a *single feasible source* provider of a specific training class can be contracted following approval from OA for a *maximum of \$24,999 total for the vendor.* (SFS)
- *All other* training contracts must go through an OA bidding process, regardless of funding source. The Fire Education Advisory can set the parameters for this process and recommend or reject bids. (OA)

## **Presentations:**

### **Brotherhood Instructors – Matt Black & Tom Byrne**

FF Training - \$105,000

Previously SFS approved.

Tom stated they conducted 15 classes 426 students. Tom stated they could have done more if had more funding. Brotherhood classes average 7 to 8 departments represented at each class. They are requesting the same number of deliveries as last year – 5 deliveries of each class title.

### **Missouri Association of Career Fire Protection Districts – Gary Donovan**

FF Training - \$40,000

Previously SFS approved.

Gary Donovan spoke on behalf of MACFPD. Gary explained the partnership with the Division of Fire Safety and the utilization of the Division's curriculum for the proposed programs.

### **Moberly Area Community College – Neil Matteson & Jerry Washam**

FF Training -\$23,000

CEPF - \$5,000

Meets political subdivision guideline.

Neil Matteson and Jerry Washam presented for MACC. Of the recent class, one student is employed, and two about to be employed. Packet included, with map of student representation. Requested Fire Fighter I and II and for the next level of Fire Officer and Instructor with the II level.

### **Metropolitan Fire Marshals Assn – John LaVenture & Roger Herin**

FF Training - \$12,400

Will need to be SFS approved or under \$5,000

Roger and John provided the presentation. Roger explained the classes requested.

The class offered this last year had 117 people, offered throughout the year. Rob noted the difference in the cost per delivery and the cost requested.

### **Crowder College – Shane Anderson**

FF Training -\$14,000

Meets political subdivision guideline

Shane was unable to attend due to family emergency but emailed a PowerPoint presentation. Additionally, Sherry had corresponded with Andy regarding a few questions.

### **Metropolitan Community College at Blue River, PSI – Rusty Sullivan**

FF Training - \$98,000

Meets political subdivision guideline.

Rusty Sullivan provided a presentation to the group. Rusty explained they have re-worked things a bit by increasing the requirements for the instructors. Requesting 2 boot camp classes this time because it worked so well and also has two recruit classes planned. Rusty and Greg explained that some of the proposed classes may wait until later in the year to be offered in order to allow for FESHE and college credit. Rusty emphasized the contracted money does not support the funding of the Academy. Students attending include those from Springfield, Cape, and Sedalia.

## **End of presentations for day one.**

### **MU Fire & Rescue Training – Dave Hedrick**

FF Training - \$531,550

Phil Sayer Scholarships - \$6,000

NFA - \$75,000

CEPF - \$37,300

Meets political subdivision guideline

Dave passed out an updated interim report for section 5 of the binder which includes the newest student numbers. Dave thanked the Division and Commission for covering the outstanding invoices from the MERC classes. Dave explained their proposal for all levels of funding requested.

### **Pattonville Fire Protection District, Blue Card – Dave Dotson & Corey Irelan**

FF Training - \$175,060

Meets political subdivision guideline

Corey passed out and explained the year-end report from the Blue Card program from FY16 funds. Dave explained the Blue Card program and their request for funding. They are looking at partnering with another district to provide the program on the road. The goal is to train 200+ incident commanders and 2 additional instructors. Dave explained they will work hard to provide the training to the volunteer community as funding allows for them to travel more with the mobile resources.

### **Leadership Development Concepts, LLC – Larry Conley**

FF Training - \$7,996

Previously SFS approved

Larry provided the presentation and explained the GLUE class. Larry has commitments for classes in Kirkwood and St. Charles. Larry did three classes this year, all in the St. Louis region.

### **ISFSI – Larry Conley**

FF Training - \$16,500

Will need to be SFS approved or under \$5,000

Larry explained the ISFSI request for funding of the Principles of Modern Fire Attack: SLICE-RS class. Larry is one of only 20 original instructors of the program nationwide. They received an AFG grant in 2014 to begin the program which addresses the change in how fighting fire has changed. ISFSI recently updated the program again.

### **Jefferson County FS Alliance – Brian Gaudet & Diane Skanga**

FF Training - \$40,003

CEPF - \$2,640

Meets political subdivision if run through Jefferson College.

Brian spoke regarding the proposal for two Fire Fighter 1 & 2 classes and corresponding haz-mat classes. Diane spoke regarding the role of Jefferson College. The College received grant funding in 2010 and 2011 that is no longer available. They formed a partnership between the college and the fire agencies in the area. Brian stated they would only bill for the number of students enrolled, so if they have less than 30 students, they would bill less.

**Mineral Area College- Mike Tilley**

FF Training – \$24,100

Meets political subdivision guideline

Mike Tilley provided the presentation for MAC. MAC is planning to offer a few new classes this year, along with Fire Fighter I & II. There was some discussion regarding the number of students who tested for certification. Mike believes there will be a high demand for the Wildland class.

**Fire Marshals' Assn of Missouri – Steve Gettemeier**

FF Training - \$3,700

Under threshold

Steve provided the presentation for FMAM. The funding requested is to support the conference in July at the Lake of the Ozark. The conference provides CEU's for certified Fire Inspectors. There was discussion regarding offsetting the cost of the conference.

**Three Rivers Community College – Jack Armor, Kraig Bone, Steve Gettemeier, Dennis Hohl, Doug Wolf**

FF Training: \$831,800

CEPF: \$151,328

Meets political subdivision guideline

Jack began the presentation for TRCC, and provided an updated report of the FY16 expenditures. Kraig explained the LETS portion of the proposal, including the testing component of the proposal package. Gary Graf provided the presentation for the Engine House portion of the proposal. Dennis Hohl and KJ Spurlock explained the Command Solutions piece of the TRCC proposal. Steve Gettemeier provided information on the GWF classes as sponsored by TRCC. Doug Wolfe explained the Response Technologies classes as proposed by TRCC. Commitments from KC, Columbia, Springfield for the Rapid ID and Sampling one-day classes, and St. Louis and Springfield for the 2-day Assistant Safety Officer: HM.

**Emergency Training Center, LLC – Brandon Kooiker & Matt Andersen**

FF Training- \$112,800

CEPF - \$14,000

Will need to be SFS approved

Brandon and Matt are from Iowa. They discussed their qualifications and background. Brandon explained the details of their proposal. They work with a lot of blended and online formats.

***The following proposals will be discussed as time allows.***

**PFFIA, Symposium – Rob Wylie**

FF Training - \$4,000

Under \$5,000 OA threshold

Rob spoke on behalf of PFFIA. This year will be in the St. Louis area and will be the 50<sup>th</sup> anniversary. The conference provides enough CEUs to recertify as a Fire Investigator. If the participant does not want lunch, they can do so with NO cost. Last year there were 92 participants. The conference planners try to go to areas where there are no other opportunities for continued training.

**Division of Fire Safety**

**PFFIA for the Fire Investigator Course**

FF Training – \$4,500  
Previously SFS approved

**FMAM for the Fire Inspector Course**

FF Training – \$4,500  
Previously SFS approved

Bill presented the Division’s proposal for the Inspector and Investigator classes. Bill explained the Inspector class has just been revised. The Investigator class is currently being completely re-written.

**FDIC Scholarships**

FF Training - \$3,000 estimated

Greg spoke to the group regarding the Division’s opportunity to provide FDIC scholarships due to the NAFTD affiliation. The Commission approved to fund housing for FDIC in FY16. The Division is seeking approval for the same for FY17, in order to provide housing for 3 individuals.

**FY17 Total Requested:**

- FF Training: \$2,003,906
- NFA: \$75,000
- CEPF: \$210,268
- Total: \$2,289,174

Note: While the Division has applied for NFA funds, no award notification has yet been received; therefore funds will not be allocated for NFA at this time.

**Motion to go into closed session to discuss and award contract funds**

Motion - Todd  
Second – Mike Mahler  
All in favor

Tim reminded the group to be cognizant of any potential conflicts of interests when voting on contract awards. Also, all votes in closed session require a roll call vote.

Rob made a motion to award the CEPF as listed on his proposed spreadsheet. Greg Brown amended the spreadsheet to include \$27,640 to MUFRTI and \$56,000 to Three Rivers, and \$0 to Jefferson County Fire Alliance. Discussion regarding the amendment. Rob Wylie amended the motion accordingly.

It was noted to that the Three Rivers contract should include haz-mat testing w/ LETS for 2 regional tests in order to maximize students and deliveries.

Vote on the CEPF contracts:

Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes

Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim - Abstain

Discussion regarding distribution of general fire training funds.

The Commission STRONGLY encourages all students who attend classes funded by the training contracts which are related to certification to take the corresponding certification exams.

General discussion regarding Metropolitan Fire Marshals Association proposal. The group discussed allocating \$5,000 and having them choose the classes based on requests and need.

Discussion regarding the LDC/GLUE proposal. Classes in this performance period need to extend beyond the St. Louis region.

Discussion regarding the ISFSI proposal. Commission members would like to see one offering in the Springfield area.

Discussion regarding the MACFPD proposal - The Commission would like to contract for a full series of rescue classes in KC area as well as several Core classes. Also funding for ISO in St. Louis area and KC areas.

Discussion regarding Metropolitan Community College at Blue River proposal - The group discussed allocating \$40,000 and having them choose the classes based on requests and need.

Discussion regarding the Pattonville/Blue Card proposal – The Commission would like to see at least two offerings outside of Region C with the new partnership of mobile lab.

Discussion regarding the Mineral Area College proposal – The Commission would like to see more students seek certification upon course completion of Fire Fighter I and II. The Commission will not fund FFI and II or Rope class this contract period.

Discussion regarding the Brotherhood Instructors proposal – The decrease in funding from last year should NOT be considered a reflection of dissatisfaction. The Commission is very pleased with performance. Simply not enough funding in this fiscal year to fully award request.

Discussion to award fire training funds as proposed on a spreadsheet provided by Rob Wylie:

Three Rivers Community College     \$198,000

Motion – Rob

Second – Greg

All in Favor:

Rob Wylie – Yes

Mike Mahler – Yes

Mike Marlo - Yes

Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Moberly Community College           \$16,000

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – No  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

MUFRTI (incl 6K for PS school)       \$135,000

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Abstain  
Todd Gray – Abstain  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Abstain

Brotherhood Instructors, LLC           \$70,500

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – No  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Mineral Area Community College       \$6,710

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes

Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – No  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Pattonville FPD, Blue Card \$100,000

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – No  
Todd Gray – No  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Metropolitan CC, Blue River \$40,000

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

FDIC Scholarships \$1,500

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

PFFIA Symposium \$4,000

Motion – Mike Mahler  
Second – Greg  
All in Favor:  
Rob Wylie – Abstain

Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

DFS – Investigator crs \$4,500

Motion – Todd  
Second – Greg

All in Favor:

Rob Wylie – Abstain  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Abstain

DFS – Inspector crs \$4,500

Motion – Todd

Second – Mike Marlo

All in Favor:

Rob Wylie – Abstain  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Abstain

MACFPD \$25,000

Motion – Todd

Second – Mike Marlo

All in Favor:

Rob Wylie – Abstain  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Abstain

ISFSI \$8,250

Motion – Rob

Second – Greg

All in Favor:

Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – No  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Emergency Training Center LLC                    \$0

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Leadership Development Concepts            \$3,998

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – No  
Todd Gray – No  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Fire Marshals Association of Mo            \$3,000

Motion – Rob  
Second – Mike Mahler  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Metro Fire Marshals Assn                    \$5,000

Motion – Rob  
Second – Mike Mahler

All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – No  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Crowder College \$13,350

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

Jefferson Co Fire Science \$20,001

Motion – Rob  
Second – Greg  
All in Favor:  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – No  
Todd Gray – No  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

**Motion to go into open session**

Motion – Tim  
Second - Mike Mahler  
Rob Wylie – Yes  
Mike Mahler – Yes  
Mike Marlo - Yes  
Alan Braun – Yes  
Todd Gray – Yes  
Greg Brown – Yes  
Eric Latimer - Yes  
Tim Dorsey – Yes

**Other Business**

Motion to adjourn – Todd  
Second – Rob  
All in favor

**Date for Next Meeting:**  
*September 1<sup>st</sup> at 10:00 a.m.*