

Opening Date: **August 1, 2017**

Closing Date: **September 1, 2017**

# **JOB OPPORTUNITY**

## **MISSOURI DIVISION OF FIRE SAFETY**



**TITLE: Fire Safety Inspector**  
**SALARY: \$35,640.00**

**LOCATION: Lebanon/Rolla area**

**DESCRIPTION:**

This is advanced technical work in the inspection of specific facilities licensed by the State of Missouri.

**EXAMPLES OF WORK PERFORMED:**

Conduct fire safety inspections in facilities under state oversight which require such inspection to maintain state licensing/certification requirements to include Department of Health & Senior Services, Department of Mental Health and Division of Family Services. Other inspection responsibilities include fire safety inspections of Missouri's fireworks industry, conduct public fire prevention and awareness presentations, and perform other duties as assigned.

**QUALIFICATIONS:**

An applicant for the position of Fire Safety Inspector must meet the following minimum qualifications and requirements:

- ◆ Shall be a graduate of an accredited four-year high school, or in lieu thereof, shall have obtained a certificate of equivalency from the State Department of Elementary and Secondary Education.
- ◆ A minimum of three (3) years experience as a fire fighter or fire officer in a fire department; or, three (3) years of full-time, paid employment as an inspector in an insurance rating or adjusting bureau; or, three (3) years as an inspector in a fire service or fire prevention bureau of a municipal, military, governmental, or larger industrial plant, supplemented by at least one year of experience as a fire fighter.
- ◆ Certified as a Fire Inspector by the Missouri Division of Fire Safety, or successful completion of the Fire Inspector Certification course within six (6) months from date of employment.

**ADDITIONAL QUALIFICATIONS AND REQUIREMENTS:**

- ◆ Additional documented hours of training in the fire inspection field, preferred.
- ◆ Excellent public relation skills.
- ◆ Shall be of good moral character.
- ◆ Shall not have been convicted of a felony or other crime involving moral turpitude.
- ◆ Shall be a citizen of the United States.
- ◆ Shall possess ordinary physical strength and be able to pass such physical and mental examinations as the State Fire Marshal may prescribe.
- ◆ An inspector shall not hold any other commission or office, elective or appointive, or accept any other employment while an inspector unless approved by the State Fire Marshal.
- ◆ An inspector shall not accept any compensation, reward, or gift other than regular salary and expenses for the performance of official duties.
- ◆ Shall be able to articulate findings both written and orally.
- ◆ Shall have minimal computer knowledge.

Preference may be given to individuals who have completed additional hours of fire service training approved by the Department of Public Safety.

**APPLICATION PROCEDURE:**

Individuals who wish to be considered for this position must complete a Division of Fire Safety Application for Employment. Applications can be obtained at the Division of Fire Safety, 205 Jefferson Street, 13<sup>th</sup> Floor – Suite 1315, Jefferson City, Missouri 65101 or at [www.dfs.dps.mo.gov](http://www.dfs.dps.mo.gov). Completed applications, with any supplemental documents such as a cover letter, resume, college/university transcript(s), including three professional and three personal references, must be returned to the above location.

The Department of Public Safety, Division of Fire Safety reserves the right to fill positions through transfer, reclassification, and promotion of existing employees.

**AN EQUAL OPPORTUNITY STATEMENT**

The Division of Fire Safety is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, national origin, age, disability status, or any other non-merit factor.

