

ELEVATOR SAFETY BOARD MEETING MINUTES

December 23, 2024

2:00 pm

By Webex

BOARD MEMBERS PRESENT:

Craig Jones

Greg Eldridge

Greg Sacks

John Orr

Tom Corso

Jim Chapman

Tim Bean, State Fire Marshal

STAFF PRESENT:

Gus Guadamuz, Deputy Chief

Madison Smith, Elevator Safety Unit

**Matt Luetkemeyer, Assistant Fire
Marshal**

I. Review Deputy Chief Interview Process

- Assistant Fire Marshal Matt Luetkemeyer explained the interview process for the hiring of the Deputy Chief.
- The Elevator Board must appoint the next Deputy Chief in accordance with the State Statute. It would be a 4-person panel which would consist of Tom Corso, Jim Chapman, Craig Jones, and Tim Bean.
- The meeting after the interview for the whole board is to be a closed meeting to discuss the hiring of a Deputy Chief, or if we need to repost the job listing.
- John Orr motioned to move ahead with the 4-person panel. Greg Sacks seconded the motion. The motion passed unanimously.
- The next board meeting was scheduled for Wednesday, January 8, 2025, at 9:30 am by Webex only.
- John Orr motioned to adjourn the meeting. Greg Sacks seconded the motion. Meeting Adjourned.