

Fire Education Advisory Commission
Division of Fire Safety
September 5, 2019

Minutes

The Missouri Fire Safety Education / Advisory Commission works to provide training and continuing education to the fire service throughout Missouri.

Portions of this meeting may be closed pursuant to RSMo 610.021 (11 & 12)

Fire Education Advisory Commission: Brian Zaitz, Todd Gray, Traci Wiley, Alan Braun, Jim Ludden, Rob Wylie, Greg Brown and via phone Tim Dorsey

Staff: Tim Bean, Greg Carrell, Sherry Hoelscher, Becky Trapani, Greg Landwehr, Ron Thompson, John Loveless and Deanna Edwards

Guests: Kevin Zumwalt, Gail Hagans, Jack Armor, Kraig Bone and via phone Shane Anderson

Meeting called to order by Greg Brown at 10:10

Approval of Minutes from 8/19/19:

Motion: Alan

Second: Todd

In favor: all

Division Updates –

Tim addressed the commission about re-adjusting workflow of the staff and the point of contact for the Commission will be Becky, unless it is questions about funding or contracts.

Staff updates - Sherry

- Training Technician II – opening with Loveless moving to Investigations
- Fire Inspector/Public Education – Region F
- Greg Carrell announced his retirement by the end of the year.

Contracted Training Funds Update – Sherry

Presented FY19 summary of funded classes. A total of 283 classes were presented using contracted training funds. The average cost per student was \$154 overall for General Fire Fighter funds and \$31 per for CEPF funded HazMat training.

FY20 Summary of Contracted Funds as of 8/12/19:

	<u>Available</u>
▪ Fire Ed & GR:	\$594,345
▪ CEPF:	\$86,176
▪ Total Funds:	\$680,521

Learning Management System update – Becky/Tim

Presented documentation on 4 different vendors with cost analysis of each.

Tim, Sherry and Greg C. updated the commission on the progress of the legislative language changes and that they have not had any confirmation from DPS on approval to proceed with the statutory change.

Discussion of fees and rates to charge. This will need to be determined soon as fiscal notes will be required of any new legislation.

Status of new process for contracted course requests – Becky

The Division has received about 22 requests for classes as of today. Emails went out to individuals, chiefs, associations about the new process and what classes are available at this time.

Other business - Comments/questions from guests

Todd mentioned the minimum training standards requirement and that he had spoken with several volunteer departments. He stated it was about a 50/50 split on opinions. Departments would be more receptive to new requirements if training already conducted would qualify.

Close meeting to discuss RFP Responses /Contracts

Motion: Todd

Second: Rob

Roll Call Vote: all in favor

MUFRTI

Kevin Zumwalt and Gail Hagans answered questions concerning course props and skills according to the RFP that was submitted by MUFRTI

Kevin commented on the online Haz Mat Awareness on-line. The pricing change was due to MUFRTI being charged by the University to facilitate the online class.

Three Rivers

Jack Armor and Kraig Bone answered questions concerning course props and skills according to the RFP that was submitted by Three Rivers College.

Crowder College

Shane Anderson via phone call answered questions concerning course props and skills according to the RFP that was submitted by Crowder College

Motion - made by Brian to award two direct deliveries to LDC- Glue for \$3,996.as discussed.

Second: Rob

Roll Call Vote: **Yes** Tim Dorsey, Brian Zaitz, Jim Ludden, Traci Wiley. **Nay** Todd Gray, Alan Braun

Motion - made by Brian to award \$36,000. funding as discussed to O'Byrne Fireground Training,

Second: Jim

Roll Call Vote: All yes

Motion - made by Rob to accept the list of courses for funding as discussed and listed in the attachment. All courses on hold will be vetted by the division staff and they will make a determination if it meets the RFP requirements.

Second: Todd

Roll Call Vote: All yes

Motion to open meeting: Brian

Second: Alan

Roll Call Vote: All

Motion to dismiss: Todd

Second: Rob

Roll Call Vote: All

Date Next Meeting: November 21, 2019 10:00 am