

Fire Education Advisory Commission
Division of Fire Safety
January 24, 2017

Minutes

Portions of this meeting may be closed pursuant to RSMo 610.021 (11 & 12)

Attending:

Fire Education Advisory Commission: Tim Dorsey, Alan Braun, Rob Wylie, Larry Young, Mike Marlo, Greg Brown and Todd Gray

Staff: Greg Carrell, Sherry Hoelscher, Bill Zieres, Becky Trapani, Kim Fitzsimmons, John Loveless, and Greg Landwehr

Guests: Jack Armor and Chuck Perry

Division Updates – *Sherry explained the most recent budget cuts.*

- Budget withholding are now permanent cuts for FY17
 - \$234,000 for contracted training funds
 - 3 Fire Safety Inspectors to assist with implementation of new law
 - Replacement fleet vehicles.

FY17 Summary of Contracted Training Funds Available:

▪ Fire Ed & GR:	\$625,134	Obligated to Date: \$393,575.00
▪ <u>CEPF:</u>	<u>\$83,645</u>	<u>Obligated to Date: \$20,343.00</u>
▪ Total Funds:	\$708,779	Obligated to Date: \$413,918.00

Training Partners Summaries - Please see attached

Phil Sayer Scholarships

- Awarded 24 scholarships for Winter Fire School

Other Business

- Board Appointments, Elections, & Ethics Reports
- *Greg discussed with the Board the need to file their ethics reports. He also mentioned they may need to re-apply with the Governor's office for their respective position on the board. Staff will check with the Governor's office on how the new administration will be handling board vacancies and appointments.*
- *Greg also checked with DPS legal counsel regarding election of the Chair. She stated there is nothing required regarding electing a chair with the exception of the initial meeting. If the Commission followed every aspect of Roberts Rules of Order then perhaps an election would be appropriate as members change, but since it has been the practice to use the Rules as a more of a guideline, it would not be*

necessary. Legal counsel did caution that to use the Rules to a tee can become cumbersome.

- *Alan requested the staff to look for documentation if the Commission ever voted to adopt Roberts Rules of Order.*

Motion to close meeting to discuss contracts - Rob

Second - Larry seconded the motion

Roll Call in Favor - Tim, Alan, Rob, Larry, Mike, Greg, and Todd

Sherry explained the current financial situation as a result of the latest withholding and the funding outlook for next fiscal year.

Rob made a motion to set aside Fire Education Funds collected since July 1, 2016 to be used for the 2018 fiscal year contracts.

Larry seconded the motion

Roll call in favor - Tim, Alan, Rob, Larry, Mike, Greg, and Todd

Discussion regarding the status of the current training contracts and scheduled classes remaining.

Alan made a motion to amend the previous motion to allocate up to \$9,000 of additional funding to assist in meeting this year's contract obligations.

Rob seconded the motion

Roll call in favor - Tim, Alan, Rob, Larry, Mike, Greg, and Todd

Motion to amend all contracts as discussed in closed - Alan

Second - Tim

Roll Call in Favor - Tim, Alan, Rob, Larry, Mike, Greg, and Todd

Motion to open meeting - Larry

Second – Todd

Roll Call in Favor - Tim, Alan, Rob, Larry, Mike, Greg, and Todd

Motion to Adjourn - Todd

Second – Mike

All in favor

**Date for Next Meeting:
March 15, 2017
10:00 a.m.**